[Date]

[State Public Service Commission]

[Address]

Re: [Case Docket Number], Request for Public Hearings

Dear Commissioners [[Name]](https://www.ucsusa.org/resources/electric-utility-toolkit#toc-state-lookup-tool):

I/We write on behalf of [#] organizations [or businesses, constituents, etc.], to request that the Commission hold public hearings on the recently filed [Utility Name] Integrated Resource Plan (IRP) [or Rate Case], [Case Docket Number].

Holding public hearings on [Utility]’s case will enable meaningful engagement with impacted community members, including those who otherwise lack the expertise, resources, and capacity needed to participate in utility planning. This would also provide space to inform the public about the IRP/rate case process and the Commission's role in reviewing the application through the administrative hearing process. As the Commission works to better center equity, diversity, and inclusion in its work, we invite you to seize this opportunity for alignment.

The outcome of this case will substantially impact [State] families, public health, our economy, our climate, and communities disproportionately facing environmental injustices. It is critical that the Commission not only hears from technical experts but also from those who stand to be most impacted by this process. Holding public hearings within [Utility] service territory will provide a more accessible forum than the traditional docket comment processes, and help ensure broader, more diverse engagement.

We hope that the Commission will hold several public hearings, with at least one hearing outside of traditional working hours. If hearings are in-person, which we believe will be most impactful, we request that they be held in diverse locations throughout the service territory, with at least one in [name cities or zip codes] after business hours. We request the Commission work with community groups to find accessible and welcoming venues for working class [utility] ratepayers who face barriers to participation and welcome an opportunity to provide further input on how to maximize accessibility as this process develops.

Holding public hearings in [Utility]’s service territory provides an opportunity to center equity, inclusion, and deeper public engagement in Commission processes.

Thank you for considering our request, and for committing to public accountability in the regulatory process.

Sincerely,